Ector County Commissioners' Court

September 23, 2025

10:00 AM

Commissioners' Courtroom, Ector County Administration Building Annex, 1010 E. 8th St., Odessa, Texas

CALL TO ORDER- JUDGE DUSTIN FAWCETT

Dustin Fawcett, County Judge
Mike Gardner, Commissioner Precinct #1
Greg Simmons, Commissioner Precinct #2
Samantha Russell, Commissioner Precinct #3
Billy Hall, Commissioner Precinct #4
Minutes taken by Jennifer Martin, County Clerk

The meeting was called to order at 10:00 a.m.

INVOCATION- COMMISSIONER BILLY HALL

The invocation was led by Commissioner Hall.

PLEDGE OF ALLEGIANCE- UNITED STATES AND TEXAS

Commissioner Russell led the pledge of allegiance to the United States flag and the pledge of allegiance to the Texas flag.

SPECIAL PRESENTATIONS/REQUESTS/RESOLUTIONS

1. Public Participation/Comments, Shelby Rigtrup- Public Information Officer

   To receive public comments on non-agenda related items.

   Larry Robinson, addressed the court to speak in opposition of many county projects including the new courthouse and an increased tax rate.

   Joe Soto, addressed the court in opposition of a tax rate increase.

   Hope Fernandez Williams, spoke to the court and gave a presentation on the Silver-Haired Legislature.

   NO ACTION WAS TAKEN ON THIS ITEM

2. Proclamation: National 4-H Week, Steve Paz- AgriLife County Extension Agent

   To consider, discuss, and take any necessary action to *approve* a *Proclamation* designating October 5th-11th, 2025, as *National 4-H Week*, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

Minutes Attachments
1. Agenda Item #2.pdf

Steve Paz, County Extension Agent, introduced the 4-H Team Leadership.

Raelyn Clinton, President of Ector County 4-H
Brazos Harding, Treasurer Ector County 4-H
Sophie Juarez,
Madison Puffinbarger,
Lola Harding
Makalya Puffinbarger
Abigail Spain
Porter Gault

Each student addressed the court to tell them what 4-H activity they participate in, what it means to them and what their favorite thing about the organization is. Judge Fawcett read the resolution. Commissioner hall made a motion to approve the Proclamation designating October 5th through 11th, 2025, as National 4-H Week, and to authorize the County Judge, and any other necessary party, to sign all documents associated with the agenda item; a second was made by Commissioner Russell. MOTION PASSED 5-0

3. Donation, Eunice Ibarra- Health Department Secretary

To consider, discuss, and take any necessary action to *accept* a $500.00 and a $250.00 donation from St. Nicholas Episcopal Church to the Ector County Health Department; the donation was for the purchase of a popcorn machine and supplies to use during our back-to-school clinics and outreach throughout our community.

A motion was made by Commissioner Hall to *accept* a $500.00 and a $250.00 donation from St. Nicholas Episcopal Church to the Ector County Health Department; Commissioner Gardner seconded the motion. MOTION PASSED 5-0

4. Early Voting/Election Day Judges and Clerks, Elizabeth Sertuche- Elections Administrator

To consider, discuss, and take any necessary action to *approve* the *Early Voting and Election Day Judges and Clerks* for the November 4th, 2025, *Joint Constitutional Amendments and The Ector County Road District No. 1 Election,* and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

Commissioner Gardner made a motion to approve the *Early Voting and Election Day Judges and Clerks* for the November 4th, 2025, *Joint Constitutional Amendments and The Ector County Road District No. 1 Election,* and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; a second was made by Commissioner Simmons. MOTION PASSED 5-0

5. Civil Service/Processing Fees, Mike Griffis- Sheriff

To consider, discuss, and take any necessary action to *approve* the *Civil Service/ Processing Fees* for the Ector County Sheriff's Office, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

A motion was made by Commissioner Simmons to approve the *Civil Service/Processing Fees* for the Ector County Sheriff's Office, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; Commissioner Gardner seconded the motion. MOTION PASSED 5-0

6. Resolution: Indigent Defense Grant Program, Tristan Marquez- County Auditor

To consider, discuss, and take any necessary action to *approve* a *Resolution* regarding the *2025 Ector County Indigent Defense Grant Program*, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

Minutes Attachments
1. Agenda Item #6.pdf

Commissioner Hall made a motion to approve a *Resolution* regarding the *2025 Ector County*

Indigent Defense Grant Program, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; a second was made by Commissioner Hall. MOTION PASSED 5-0

7. Resolution, Dustin Fawcett- Ector County Judge

To consider, discuss, and take any necessary action to *approve* a *Resolution* supporting the *Multi-State Future Interstate Highway Formula Program*, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

Minutes Attachments
1. Agenda Item #7.pdf

A motion was made by Commissioner Simmons to approve a *Resolution* supporting the *Multi-State Future Interstate Highway Formula Program*, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; Commissioner Hall seconded the motion. MOTION PASSED 5-0

AWARD OF BIDS/PROPOSALS

8. Invitation for Bid Specifications: Fire Extinguisher Services, Andrea Moralez- Purchasing Agent. Billy Carrigan- Building Maintenance Director

To consider, discuss and take any necessary action to *approve* the *Invitation for Bid Specifications* for *Fire Extinguisher Services, a Joint Purchasing Group Bid, Project No. 2025-IFB-101,* and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; these specifications were created by the Building Maintenance and the Purchasing Department, and are ready to advertise and distribute to vendors upon approval from the Commissioners' Court; governmental entities participating in this bid include the City of Odessa, Ector County, and Ector County Independent School District (ECISD).

Commissioner Hall made a motion to approve the *Invitation for Bid Specifications* for *Fire Extinguisher Services, a Joint Purchasing Group Bid, Project No. 2025-IFB-101,* and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; a second was made by Commissioner Simmons. MOTION PASSED 5-0

9. Proposal Closing: Public Works Hot Mix Asphalt Type D, Andrea Moralez- Purchasing Agent, Jeffrey Avery- Public Works Director

To consider, discuss, and take any necessary action to *approve* closing *Project No. 2025-RFP-099, Hot Mix Asphalt Type D*, due to the decision to rebid the solicitation, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

A motion was made by Commissioner Simmons to approve closing *Project No. 2025-RFP-099, Hot Mix Asphalt Type D*, due to the decision to rebid the solicitation, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; Commissioner Russell seconded the motion. MOTION PASSED 5-0

10. Invitation for Bid Specifications: Hot Mix Asphalt Type D, Andrea Moralez- Purchasing Agent, Jeffrey Avery- Public Works Director

To consider, discuss and take any necessary action to *approve* the *Invitation for Bid Specifications* for *Hot Mix Asphalt Type D, Project No. 2025-IFB-102,* and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; these specifications were created by the Public Works Department and the Purchasing Department, and are ready to advertise and distribute to vendors upon approval from the Commissioners' Court.

Commissioner Hall made a motion to approve the *Invitation for Bid Specifications* for *Hot Mix Asphalt Type D, Project No. 2025-IFB-102,* and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; a second was made by Commissioner Simmons. MOTION PASSED 5-0

POLICIES/PROCEDURES

11. Procurement Policies & Procedures, Andrea Moralez- Purchasing Agent, Julie Prentice- County Attorney

To consider, discuss, and take any necessary action regarding the *Ector County Procurement Policies and Procedures* Section 2(c)(3), to update the limit to $100,000.00 as set in Section 262.023, Texas Government Code, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

Minutes Attachments
1. Agenda Item #11.pdf

A motion was made by Commissioner Simmons to adopt the *Ector County Procurement Policies and Procedures* Section 2(c)(3), to update the limit to $100,000.00 as set in Section 262.023, Texas Government Code, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; Commissioner Gardner seconded the motion. MOTION PASSED 5-0

CONTRACTS/AGREEMENTS/GRANTS

12. Unimproved Property Contract, John Henderson- Commissioners' Court Attorney/Grant Writer

To consider, discuss, and take any necessary action to *approve* an *Unimproved Property Contract* by and between Ector County, Texas, and Joel Valeriano regarding a 0.327-acre right-of- way acquisition at the intersection of 16th Street and Tripp Avenue, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

Minutes Attachments
1. Agenda Item #12.pdf

Commissioner Hall made a motion to approve an *Unimproved Property Contract* by and between Ector County, Texas, and Joel Valeriano regarding a 0.327-acre right-of-way acquisition at the intersection of 16th Street and Tripp Avenue, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; a second was made by Commissioner Gardner. MOTION PASSED 5-0

13. Unimproved Property Contract, John Henderson- Commissioners' Court Attorney/Grant Writer

To consider, discuss, and take any necessary action to *approve* an *Unimproved Property Contract* by and between Ector County, Texas, and Claude Everett Jr., regarding a 0.623-acre right-of-way tract, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

Minutes Attachments
1. Agenda Item #13.pdf

A motion was made by Commissioner Gardner to approve an *Unimproved Property Contract* by and between Ector County, Texas, and Claude Everett Jr., regarding a 0.623-acre right-of-way tract, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; Commissioner Hall seconded the motion. MOTION PASSED 5-0

14. FY 2026 Contractor Application/Renewal Update: Area Agency on Aging PBRPC, Mary Salaz- Senior Centers Director

To consider, discuss, and take any necessary action to *approve* the *Fiscal Year 2026 Contractor Agreement* by and between Ector County, Texas, and Area Agency on Aging of the Permian Basin Regional Planning Commission, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

Minutes Attachments
1. Agenda Item #14.pdf

Commissioner Simmons made a motion to approve the *Fiscal Year 2026 Contractor Agreement* by and between Ector County, Texas, and Area Agency on Aging of the Permian Basin Regional Planning Commission, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; a second was made by Commissioner Gardner . MOTION PASSED 5-0

15. Project Change Request Form: Multi-Office Preservation Project, Jennifer Martin- County Clerk

To consider, discuss, and take any necessary action to *approve* the *project change request* for the *Multi-Office Record Preservation and Digitization Project* that is being completed by Kofile, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; this change only affects the work being completed and does not require additional funds.

Minutes Attachments
1. Signed Kofile Change Order.pdf

A motion was made by Commissioner Hall to approve the *project change request* for the *Multi-Office Record Preservation and Digitization Project* that is being completed by Kofile, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; Commissioner Simmons seconded the motion. MOTION PASSED 5-0

16. Memorandum of Understanding: PermiaCare, Eunice Ibarra- Health Department Secretary

To consider, discuss, and take any necessary action to *approve* the *Memorandum of Understanding* (MOU) by and between the Ector County Health Department and PermiaCare, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; the period for this MOU is September 1st, 2025, through August 31st, 2030, in accordance with the HHSC contract period.

Minutes Attachments
1. Agenda Item #16.pdf

Commissioner Hall made a motion to approve the *Memorandum of Understanding* (MOU) by and between the Ector County Health Department and PermiaCare, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; a second was made by Commissioner Simmons. MOTION PASSED 5-0

17. Quadient Mail Machine Lease, Andrea Moralez- Purchasing Department

To consider, discuss, and take any necessary action to *approve* the lease of a *Quadient Mail Machine* from the *Sourcewell Cooperative Contract # 070125-QDT*, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

Minutes Attachments
1. Agenda Item #17.pdf

A motion was made by Commissioner Gardner to approve the lease of a *Quadient Mail Machine* from the *Sourcewell Cooperative Contract # 070125-QDT*, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; Commissioner Simmons seconded the motion. MOTION PASSED 5-0

18. Services/Price Request: Strong Environmental Services, LLC., Andrea Moralez- Purchasing Agent

To consider, discuss, and take any necessary action to *approve* the *Services/Price Request* from Strong Environmental Services, LLC., regarding the next phase of demolition, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

Minutes Attachments
1. Agenda Item #18.pdf

Commissioner Simmons made a motion to approve the *Services/Price Request* from Strong Environmental Services, LLC., regarding the next phase of demolition, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; a second was made by Commissioner Gardner. MOTION PASSED 5-0

19. Purchase Request: Sign Materials, Andrea Moralez- Purchasing Agent, Jeffrey Avery- Public Works Director

To consider, discuss and take any necessary action to *approve* the purchase of sign materials from Centerline Supply, Inc., through the *BuyBoard Cooperative Contract #703-23,* and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

Minutes Attachments
1. Agenda Item #19.pdf

A motion was made by Commissioner Hall to approve the *Services/Price Request* from Strong Environmental Services, LLC., regarding the next phase of demolition, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; Commissioner Simmons seconded the motion. MOTION PASSED 5-0

20. Medicare Advantage Plan Renewal, Delia Ortiz- H.R. Director

To consider, discuss, and take any necessary action to *approve* the *Medicare Advantage Plan Renewal* for the *2026 Plan Year,* and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; this is the 3rd year of this proposal award and there is no increase in cost.

Minutes Attachments
1. Agenda Item #20.pdf

Commissioner Simmons made a motion to approve the *Medicare Advantage Plan Renewal* for the *2026 Plan Year,* and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; a second was made by Commissioner Hall . MOTION PASSED 5-0

21. Group Life Insurance Renewal, Delia Ortiz- H.R. Director

To consider, discuss, and take any necessary action to *approve* the *Group Life Insurance Renewal* for the *2026 Plan Year,* and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; this is the 3rd year of this proposal award, and it offers a 2-year rate guarantee.

A motion was made by Commissioner Simmons to approve the *Group Life Insurance Renewal* for the *2026 Plan Year,* and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; Commissioner Gardner seconded the motion. MOTION PASSED 5-0

22. Contract Renewal: TimeClock Plus, Delia Ortiz- H.R. Director

To consider, discuss, and take any necessary action to approve a one-year *Contract Renewal* by and between Ector County, Texas, and TimeClock Plus, LLC., for the 2025-2026 Fiscal Year, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

Commissioner Gardner made a motion to approve a one-year *Contract Renewal* by and between Ector County, Texas, and TimeClock Plus, LLC., for the 2025-2026 Fiscal Year, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; a second was made by Commissioner Hall. MOTION PASSED 5-0

23. TAC RMP Coverage Renewal- Annual Contribution, Sam Brijalba- H.R. Safety/Risk Coordinator

To consider, discuss, and take any necessary action to approve the upcoming *Total Annual Contribution* for the *TAC RMP Coverage Renewal* including auto liability, auto physical damage, general liability, law enforcement liability, privacy or security event liability and expense, and public officials' liability, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; the upcoming total annual contribution for said coverage is $899,379.00 with an expiring annual contribution of $827,433.00-- this is an increase of $71,946.00 or 8.7%.

A motion was made by Commissioner Simmons to approve the upcoming *Total Annual Contribution* for the *TAC RMP Coverage Renewal* including auto liability, auto physical damage, general liability, law enforcement liability, privacy or security event liability and expense, and public officials' liability, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; Commissioner Hall seconded the motion. MOTION PASSED 5-0

24. Memorandum of Understanding: TVC, Dustin Fawcett- Ector County Judge

To consider, discuss, and take any necessary action to *approve* a *Memorandum of Understanding* by and between Ector County, Texas, and Texas Veterans Commission, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

Minutes Attachments
1. Agenda Item #24.pdf

Commissioner Hall made a motion to approve *Memorandum of Understanding* by and between Ector County, Texas, and Texas Veterans Commission, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; a second was made by Commissioner Gardner. MOTION PASSED 5-0

PERSONNEL REQUESTS

25. Position Reclassification Request, Delia Ortiz- H.R. Director

To consider, discuss, and take any necessary action to consider *reclassifying* the *"Elections Technician"* position to *"Elections Equipment Coordinator",* with a new job code at the same salary scale as code 734, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

A motion was made by Commissioner Hall to approve *reclassifying* the *"Elections Technician"* position to *"Elections Equipment Coordinator",* with a new job code at the same salary scale as code 734, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; Commissioner Simmons seconded the motion. MOTION PASSED 5-0

DEVELOPMENT SERVICES

26. Subdivision Plat Application: FRomero Subdivision, Eddie Landrum- Development Services Director

To consider, discuss, and take any necessary action to *approve* a *Subdivision Plat Application* located at FRomero Subdivision, Replat of a 12.99-acre tract of land situated in Blocks 1 & 2, TTF Ranch Estates, Precinct #1, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

Minutes Attachments
1. Agenda Item #26.pdf

Commissioner Gardner made a motion to approve a *Subdivision Plat Application* located at FRomero Subdivision, Replat of a 12.99-acre tract of land situated in Blocks 1 & 2, TTF Ranch Estates, Precinct #1, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; a second was made by Commissioner Simmons. MOTION PASSED 5-0

27. Subdivision Plat Application: District 42 Addition, Eddie Landrum- Development Services Director

To consider, discuss, and take any necessary action to *approve* a *Subdivision Plat Application* located at District 42 Addition, being a 52.748-acre tract of land situated in Section 18, Block 43 T-2-S, Texas and Pacific Railway Company Survey, Precinct #1, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

Minutes Attachments
1. Agenda Item #27.pdf

A motion was made by Commissioner Gardner to approve a *Subdivision Plat Application* located at District 42 Addition, being a 52.748-acre tract of land situated in Section 18, Block 43 T-2-S, Texas and Pacific Railway Company Survey, Precinct #1, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; Commissioner Hall seconded the motion. MOTION PASSED 5-0

28. Subdivision Plat Application: First Replat of Lots 4 and 5, Block 17 Pleasant Farms Subdivision Second Filing, Eddie Landrum- Development Services Director

To consider, discuss, and take any necessary action to *approve* a *Subdivision Plat Application* for First Replat of Lots 4 and 5, Block 17 Pleasant Farms Subdivision Second Filing being 18.916- acre tract of land, Precinct #4, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

Minutes Attachments
1. Agenda Item #28.pdf

Commissioner Hall made a motion to approve a *Subdivision Plat Application* for First Replat of Lots 4 and 5, Block 17 Pleasant Farms Subdivision Second Filing being 18.916-acre tract of land, Precinct #4, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; a second was made by Commissioner Gardner. MOTION PASSED 5-0

29. MHRC Development Proposal Application: 6626 W. 10th Street, Eddie Landrum- Development Services Director

To consider, discuss, and take any necessary action regarding an *MHRC Development Proposal Application* to serve 6626 W. 10th Street, Precinct #4, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

Minutes Attachments
1. Agenda Item #29.pdf

A motion was made by Commissioner Hall to approve an *MHRC Development Proposal Application* to serve 6626 W. 10th Street, Precinct #4, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; Commissioner Gardner seconded the motion. MOTIO PASSED 5-0

30. MHRC Development Proposal Application: 8350 W. 26th Street, Eddie Landrum- Development Services Director

To consider, discuss, and take any necessary action regarding an *MHRC Development Proposal Application* to serve 8350 W. 26th Street, Precinct #1, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

Minutes Attachments
1. Agenda Item #30.pdf

Commissioner Gardner made a motion to approve an *MHRC Development Proposal Application* to serve 8350 W. 26th Street, Precinct #1, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; a second was made by Commissioner Hall. MOTION PASSED 5-0

31. Variance Application: Proposed Sunset Heights, Eddie Landrum- Development Services Director

To consider, discuss, and take any necessary action regarding a *Variance Application* for a Replat of the West Half of Lot 9, Block 14, Sunset Heights, Precinct #3, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

Minutes Attachments
1. Agenda Item #31.pdf

A motion was made by Commissioner Russell to approve a *Variance Application* for a Replat of the West Half of Lot 9, Block 14, Sunset Heights, Precinct #3, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; Commissioner Hall seconded the motion. MOTION PASSED 5-0

32. Annexation, Dustin Fawcett- Ector County Judge

To consider, discuss, and take any necessary action to *approve* the *Annexation of Real Property* located at Boundary Survey, a 207.45- acre tract of land in Section 1, Block 42, Township 2 South, Texas & Pacific Railway Co. Survey, Ector County, Texas, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

Commissioner Simmons made a motion to table the agenda item; a second was made by

Commissioner Hall. MOTION PASSED 5-0

CONSENT AGENDA

33. Proposed Consent Agenda, Tristan Marquez- County Auditor

To consider, discuss, and take any necessary action regarding the following Proposed Consent Agenda:

33a.) Line-Item Transfer- Justice of the Peace #4:

To consider, discuss, and take any necessary action to *approve* a *line-item transfer* to General Fund, Justice of the Peace #4, Postage, 001-204-5193 for $1,600.00, Office Supplies, 001-204-5171 for $1,700.00 from Educational Travel, 001-204-5161 for $3,300.00, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

Minutes Attachments
1. Agenda Item #33.pdf

A motion was made by Commissioner Hall to approve a *line-item transfer* to General Fund, Justice of the Peace #4, Postage, 001-204-5193 for $1,600.00, Office Supplies, 001-204-5171 for $1,700.00 from Educational Travel, 001-204-5161 for $3,300.00, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; Commissioner Simmons seconded the motion. MOTION PASSED 5-0

BUDGET/FINANCIAL

34. Change Order #002 Approval Request, Andrea Moralez, Purchasing Agent

To consider, discuss, and take any necessary action to *approve* Change Order #002 for *"removal of VMF design scope and add days to the schedule"* due to the final direction of the USPS and VMF locations, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

Minutes Attachments
1. Agenda Item #34.pdf

Commissioner Hall made a motion to approve Change Order #002 for *"removal of VMF design scope and add days to the schedule"* due to the final direction of the USPS and VMF locations, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; a second was made by Commissioner Simmons. MOTION PASSED 5-0

35. Asphalt Repairs, Jon Crain- Airport Director

To consider, discuss, and take any necessary action to *approve* an *exemption* from the procurement process for the contracting of asphalt repairs upon Ector County- Odessa Schlemeyer Field Airport runways 16/34 and 11/29 due to the emergent situation as it relates to public safety and possible injury to life and property, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; the estimated cost is $60,000.00.

A motion was made by Commissioner Simmons to approve an *exemption* from the procurement process for the contracting of asphalt repairs upon Ector County-Odessa Schlemeyer Field Airport runways 16/34 and 11/29 due to the emergent situation as it relates to public safety and possible injury to life and property, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; Commissioner Hall seconded the motion. MOTION PASSED 5-0

36. Budget Amendment: Non-Departmental, Tristan Marquez- County Auditor

To consider, discuss, and take any necessary action to *approve* a *budget amendment* to General Fund, Non- Departmental, Operating Transfer Out, 001-950-5801 from Unreserved Fund Balance, 001-3310 for $880,808.00, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

Minutes Attachments
1. Agenda Item #36.pdf

Commissioner Simmons made a motion to approve a *budget amendment* to General Fund, Non-Departmental, Operating Transfer Out, 001-950-5801 from Unreserved Fund Balance, 001-3310 for $880,808.00, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; a second was made by Commissioner Hall. MOTION PASSED 5-0

37. Budget Amendment: Capital Projects, Tristan Marquez- County Auditor

To consider, discuss, and take any necessary action to *approve* a *budget amendment* to Capital Projects Fund, New Building, 044-990-5503 for $880,808.00, and to Operating Transfer In, 044-4801 for $880,808.00, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

Minutes Attachments
1. Agenda Item #37.pdf

A motion was made by Commissioner Simmons to approve a *budget amendment* to Capital Projects Fund, New Building, 044-990-5503 for $880,808.00, and to Operating Transfer In, 044-4801 for $880,808.00, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; Commissioner Gardner seconded the motion. MOTION PASSED 5-0

38. Budget Amendment: Capital Projects, Tristan Marquez- County Auditor

To consider, discuss, and take any necessary action to *approve* a *budget amendment* to Capital Projects Fund, Professional Services, 044-990-5307 from Unreserved Fund Balance, 044-3310 for $569,500.00, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

Minutes Attachments
1. Agenda Item #38.pdf

Commissioner Simmons made a motion to approve a *budget amendment* to Capital Projects Fund, Professional Services, 044-990-5307 from Unreserved Fund Balance, 044-3310 for $569,500.00, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; a second was made by Commissioner Hall. MOTION PASSED 5-0

39. Monthly Treasurer's Reports: May & June 2025, Cleopatra Callaway- County Treasurer

To consider, discuss, and take any necessary action to *approve* the Monthly Treasurer's Reports for *May 2025* and *June 2025*, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

Minutes Attachments
1. Treasurer's Monthly report for May 2025 and June 2025.pdf
2. Agenda Item #39.pdf

A motion was made by Commissioner Hall to approve the Monthly Treasurer's Reports for *May 2025* and *June 2025*, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; Commissioner Russell seconded the motion. MOTION PASSED 5-0

40. FY 2025-2026 Salary Grade Scale, Tristan Marquez- County Auditor

To consider, discuss, and take any necessary action to *approve* the *Fiscal Year 2025-2026 Salary Grade Scale*, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

Commissioner Simmons made a motion to approve the *Fiscal Year 2025-2026 Salary Grade Scale*, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; a second was made by Commissioner Hall. MOTION PASSED 5-0

41. Fiscal Year 2025-2026 Budget, Shelby Rigtrup- Public Information Officer

To consider, discuss, and take any necessary action to *adopt* the *Fiscal Year 2025-2026 Budget* for Ector County, Texas, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

Commissioner Simmons made a motion to adopt the proposed *Fiscal Year 2025-2026 Budget* for Ector County, Texas, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

Tristan Marquez, Auditor, informed the court of an amendment to the Elections Department software maintenance contracts line item which will add $36,000

Commissioner Simmons amended his motion to adopt the proposed *Fiscal Year 2025-2026 Budget* for Ector County, Texas, with the inclusion of the updates to the Elections Department software maintenance contracts line item; a second was made Commissioner Hall. MOTION PASSED 4-1 (Commissioner Russell voted against the motion)

42. Public Hearing: FY 2025-2026 Proposed Tax Rate, Shelby Rigtrup- Public Information Officer

To consider, discuss, and take any necessary action to *conduct* a public hearing on the *Proposed Ad Valorem Tax Rate* for *Fiscal Year 2025-2026.*

The Public Hearing began at 11:04 a.m. No one from the public wished to speak on the matter, so the hearing was closed at 11:04 a.m.

A motion to close the public hearing was made by Commissioner Hall with a second by Commissioner Simmons. MOTION PASSED 5-0

43. Fiscal Year 2025-2026 Tax Rate, Shelby Rigtrup- Public Information Officer

To consider, discuss, and take any necessary action to *adopt* the *Fiscal Year 2025-2026 Ad Valorem Tax Rate* for Ector County, Texas, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

Minutes Attachments
1. Agenda Item #43.pdf

Commissioner Simmons made a motion to adopt an increased property tax rate of .438950 which is effectively a 36.08% increase in the tax rate. The tax rate has two components, a maintenance and operation rate of .3295 and an interest and sinking rate of .10945. These are each individually approved with the adoption of this rate; a second was made by Commissioner Hall. MOTION PASSED 4-1 (Commissioner Russell voted against the motion)

44. Financial Reports/Statements, Tristan Marquez- County Auditor

To consider, discuss, and take any necessary action to *approve* the *Accounts Payable Fund Requirements Report* for September 23rd, 2025, and review County financial statements and reports.

Minutes Attachments
1. GEN DEPT PYMT REPORT 09 23 2025.pdf
2. TRUST DEPT PYMT REPORT 09 23 25.pdf

A motion was made by Commissioner Hall to approve the *Accounts Payable Fund Requirements Report* for September 23rd, 2025, and review County financial statements and reports; Commissioner Simmons seconded the motion. MOTIO PASSED 5-0

SPECIAL PROJECTS

45. Presentation, Shelby Rigtrup- Public Information Officer

To consider, discuss, and take any necessary action on a *presentation* from the Design-Build Group regarding the Courthouse Project, blocking and stacking, and any design decisions/ changes associated, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

April Pottorff with the DLR Group addressed the court to provide an update and give a presentation.

Todd Orr with the DLR Group went over blocking and stacking options.

NO ACTION WAS TAKEN ON THIS ITEM

ADJOURN

Time: 12:05 p.m.
With no further business to discuss a motion to adjourn was made by Commissioner Russell with a second by Commissioner Simmons. MOTION PASSED 5-0

THE STATE OF TEXAS

COUNTY OF ECTOR

I, Jennifer Martin, County Clerk, do hereby attest to the accuracy of the Commissioners Court Proceedings for the meeting held on the above date.

October 27, 2025 at 11:45 AM

Jennifer Martin

Jennifer Martin, Ector County Clerk